

**ENGINEERING  
OFFICE**

Phone 630.377.4486

Fax 630.762.6922



RIGHT-OF-WAY

## **NON-STANDARD PAVEMENT INSTRUCTIONS**

(such as BRICK PAVERS or STAMPED CONCRETE)

The Right of Way (ROW) includes the street and the area between the sidewalk and the curb (or edge of pavement). ROW construction activities may include: driveway or sidewalk replacement, utility service repair or any public utility construction activities. All construction activities performed by organizations other than the City and within these right of way boundaries require a ROW Permit. There is NO filing fee. Permits automatically expire within (1) one year or as noted on Permit Application.

1. Before a ROW Permit can be issued for **NON-STANDARD PAVEMENT** the following documents must be completed:

- a. **NON-STANDARD PAVEMENT (ROW) PERMIT AGREEMENT.** This agreement is to be filled out completely by the property owner, notarized using BLACK INK ONLY, and signed by a City Engineer or a member of the engineering staff.
- b. **COVENANT RUNNING WITH THE LAND.** This document is to be filled out completely by the property owner and notarized using BLACK INK ONLY. For a fee, the *Covenant Running with the Land* must be recorded, in person, at the County Recorder's Office for the county in which you reside. The County Recorder's Office will stamp this document in the upper right hand corner with your County's recording number.

Kane County Recorder's Office  
719 South Batavia Avenue Bldg C  
Geneva, IL 60134  
Phone: (630) 232-5935  
Hours: 8:30 – 4:30<sup>1</sup> M-F  
[www.kanecountyrecorder.net](http://www.kanecountyrecorder.net)

DuPage County Recorder's Office  
421 North County Farm Road  
Wheaton, IL 60187  
Phone: (630) 407-5400  
Hours: 8:00 – 4:30 M-F  
[www.dupageco.org](http://www.dupageco.org)

- c. **RIGHT OF WAY (ROW) PERMIT APPLICATION** (refer to application for instructions)

2. ALL **THREE** COMPLETED DOCUMENTS MUST BE RETURNED TO THE ENGINEERING OFFICE BEFORE WORK CAN BEGIN IN THE RIGHT OF WAY.

Please call the Engineering Office if you have any questions.

City of St. Charles  
Engineering Office  
2 East Main Street  
St. Charles, IL 60174  
Phone: (630) 377-4486  
Hours: 8:00 – 4:30 M-F

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<sup>1</sup> Recorded documents processed until 4:00 p.m. daily.

DO NOT RECORD – ATTACH TO RECORDED COVENANT

**NON-STANDARD PAVEMENT (RIGHT-OF-WAY)  
PERMIT AGREEMENT**

**THIS AGREEMENT** executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the CITY OF ST. CHARLES, an Illinois municipal corporation, Kane and DuPage Counties, Illinois, (“CITY”) and \_\_\_\_\_ of St. Charles, Illinois (“OWNERS”);

**W I T N E S S E T H :**

**WHEREAS**, OWNERS are all of the record owners of a parcel of real estate commonly referred to as \_\_\_\_\_, St. Charles, Illinois and legally described as:

(insert legal description)

(“OWNERS’S PROPERTY”); and

**WHEREAS**, the OWNER’S PROPERTY abuts a public right-of-way held in trust by the CITY as legally described and shown on Exhibit “A”, attached hereto and made a part hereof (“CITY PROPERTY”); and

**WHEREAS**, OWNERS request that the CITY grant a permit to construct, install, maintain and use Non-Standard Pavement in the CITY PROPERTY; and

**WHEREAS**, Non-Standard Pavement is defined as Stamped Concrete for this permit

**WHEREAS**, the CITY finds that the encroachment of the Non-Standard Pavement in the CITY PROPERTY is minor and as such will not impede the public use of the CITY PROPERTY; and

**WHEREAS**, the CITY is willing to enter into a permit agreement (the “Permit Agreement”) to permit the installation, construction, existence and use of Non-Standard Pavement in the CITY PROPERTY under certain conditions and restrictions as stated below; and

**WHEREAS**, the Engineering Department is authorized to execute the Permit Agreement on behalf of the CITY; and

**WHEREAS**, OWNERS agree to abide by those conditions and restrictions in exchange for the CITY entering into the Permit Agreement;

**NOW, THEREFORE**, in consideration of a one-time licensing fee of TEN and no/100 DOLLARS (\$10.00), the receipt and sufficiency of which is acknowledged by the CITY, and the mutual covenants contained herein, the CITY and OWNERS agree as follows:

1. OWNERS represent, warrant and covenant that they are all of the record owners of the OWNER'S PROPERTY.

2. The CITY grants to OWNERS, and OWNERS do hereby accept, a permit to construct, install, maintain and use the above-described Non-Standard Pavement subject to all the terms and conditions of this Permit Agreement.

3. The Non-Standard Pavement shall be constructed and installed by OWNERS, at their expense, in strict accordance with descriptions contained in Exhibit "B" attached hereto and made a part hereof, and said shall encroach into the CITY PROPERTY no more than is described in Exhibit "B". All plans and specifications for construction and installation of the Non-Standard Pavement shall be submitted and approved by the Engineering Department prior to the commencement of any construction and/or installation whatsoever. All construction, installation, maintenance and use shall be done pursuant to all the laws, ordinances, resolutions, rules and regulations of the CITY, Kane County, State of Illinois or any other governmental unit or agency applicable thereto as amended from time to time.

4. Upon construction and installation or removal of said Non-Standard Pavement, OWNERS shall restore the surrounding area to its original condition immediately prior to construction and installation, or removal. In the event OWNERS do not restore the surrounding area, the CITY may restore the surrounding area and charge the costs thereof to OWNERS.

Any such expense incurred by the CITY in connection with this Paragraph shall create a lien against the OWNER'S PROPERTY.

5. The Non-Standard Pavement shall at all times remain the property of the OWNERS and the CITY shall not be responsible for the continued maintenance of the Non-Standard Pavement; provided, however, the CITY may at its option, maintain the Non-Standard Pavement and charge OWNERS the costs and expenses incurred therein. Any such expense incurred by the CITY in connection with this Paragraph shall create a lien against the OWNER'S PROPERTY.

6. THE OWNER understands, acknowledges and accepts any and all responsibility for repair, restoration and any and all other work necessary to restore Non-Standard Pavement as a result of CITY damage during use or access of public R.O.W shall be OWNER'S responsibility. The CITY shall have no responsibility under any condition for repair or restoration of Non-Standard Pavement.

7. This Agreement shall not give rise to any right of ownership in the CITY PROPERTY to OWNERS; the CITY PROPERTY shall continue to be a public property held by the CITY in trust for the general public.

8. The Non-Standard Pavement shall be constructed, installed, maintained and used so as to not interfere with either the public use of the CITY PROPERTY or the rights of abutting and adjoining land owners. The construction, installation, maintenance or use of the Non-Standard Pavement shall not at any time interfere with the public use of the CITY PROPERTY.

9. This Permit Agreement is subject to the CITY'S unilateral amendment, modification or rescission, and the privileges and authority granted herein may be revoked by the CITY at any time without cause, at which time OWNERS, at their expense, shall remove the Non-Standard Pavement in accordance with Paragraph 3 hereof and the St. Charles Municipal Code, however, the CITY may at its option, remove the Non-Standard Pavement and charge

OWNERS the costs and expenses incurred therein. Any such expense incurred by the CITY in connection with this Paragraph shall create a lien against the OWNER'S PROPERTY.

10. The OWNERS agree to indemnify and hold the CITY, its officers, officials, employees and agents harmless from (a) any causes of action or claims for damages to the Non-Standard Pavement caused by work by the CITY or its agents, within the CITY PROPERTY, and/or (b) any and all claims and causes of action (including, but not limited to, those brought, asserted or alleged by third parties), and liabilities or expenses, including judgments, costs and damages, and including any and all attorney's fees and costs incurred by the CITY, alleged to have occurred from the installation, construction, repair, maintenance, continued existence, or removal of the Non-Standard Pavement.

11. OWNERS understand and agree that the CITY, public utilities and/or cable television companies, and their successors and assigns, may also have certain rights in, over, under, upon or across the CITY PROPERTY and that this Permit Agreement does not affect or diminish the rights of those parties and that the construction, installation, repair, maintenance and/or use of the Non-Standard Pavement will not affect or diminish those parties rights referred to above.

12. Prior to applying for and obtaining a building permit, OWNERS shall complete, and the CITY shall approve, and record the Covenant Running with the Land, attached hereto and made a part hereof as Exhibit "C". Prior to the CITY entering into this Permit Agreement, OWNERS shall deliver to the CITY a recorded copy of the Covenant Running with the Land.

13. This Permit Agreement shall be binding upon and inure to the benefit of the respective heirs, successors and assigns of the parties hereto.

CITY OF ST. CHARLES

By: \_\_\_\_\_

City Engineer

**IN WITNESS WHEREOF**, we have hereunto set our hands and seals the day and year first above written.

**OWNERS (S)**

\_\_\_\_\_  
\_\_\_\_\_

**State of Illinois**        )

) **SS.**

**Kane County**         )

I, the undersigned, a Notary Public in, and for said County and State aforesaid,  
DO HEREBY CERTIFY that \_\_\_\_\_ and  
\_\_\_\_\_, personally known to me to be the  
same persons whose names are subscribed to the foregoing instrument, appeared  
before me this day in person and acknowledged that they signed, sealed and delivered  
the said instrument as their free and voluntary act, for the uses and purposes therein set  
forth.

Given under my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_,  
A.D., \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**COVENANT RUNNING WITH THE LAND - RECORD**

THE DECLARATION OF COVENANTS made this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

being **all** of the owners of the following described property; to-wit: **(Insert Legal Description)**

Parcel Number: \_\_\_\_\_

Commonly known as: \_\_\_\_\_  
(Address – Please Print)

WHEREAS, the City of St. Charles regulates the right-of-ways within its boundaries; and

WHEREAS, the declarants (Property Owners) wish to install Non-Standard Pavement in said right-of-way;

NOW, THEREFORE, in consideration of the City of St. Charles issuing a permit to the declarants to install Non-Standard Pavement in the right-of-way adjacent to the above-described property, said property is hereby made subject to the following covenants and restrictions, all of which shall be deemed to run with the above-described property:

1. The declarants, their assigns and successors in title hereby agree to install Non-Standard Pavement in full compliance with the laws, ordinances, resolutions, rules and regulations of the City of St. Charles, Kane County, the State of Illinois or any other governmental unit or agency having jurisdiction, applicable thereto as amended from time to time.

2. The declarants, their assigns and successors in title hereby agree to and do hereby release the City of St. Charles, its officers, agents and employees which are from time to time authorized to use said right-of-way for any obligation as a result of damages to the Non-Standard Pavement which may occur in the course of the installation, removal, maintenance or repair of any utility within said right-of-way, or as the result of street construction/repair, snow removal, or street cleaning by the City of St. Charles,

3. The declarants, their assigns and successors in title hereby agree to indemnify and save the City of St. Charles and the public utilities which are from time to time authorized to use said easements and public parkways, and both groups' officers, agents and employees harmless for any damages, injuries, and costs including damages to the utility equipment, occasioned by the installation, maintenance, location, repair of the Non-Standard Pavement described above. Said costs to include attorney fees and costs of litigation.

4. The declarants, their assigns and successors in title hereby agree to indemnify and save the City of St. Charles, its officials, employees and agents harmless from any and all claims, causes of action, judgments, expenses, and damages, including attorneys' fees and costs incurred by the City, alleged to have occurred from the installation, construction, repair, maintenance, continued existence, or removal of the Non-Standard Pavement.

IN WITNESS WHEREOF, the undersigned have executed this declaration at \_\_\_\_\_, Illinois

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Signature

**EXHIBIT "C"**

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF )

I, \_\_\_\_\_, a Notary Public in and for said County, in the State of Illinois, do hereby certify that \_\_\_\_\_, personally known to me to be the same person whose name is subscribed in the foregoing instrument, appeared before me this day in person and acknowledged that \_\_\_\_\_ signed, sealed and delivered said instrument as \_\_\_\_\_ free and voluntary act for the uses and purposes therein set forth.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC

THIS DOCUMENT PREPARED BY  
AND RETURN TO:

City of St. Charles  
Attn: Engineering Office  
Two East Main Street  
St. Charles, IL 60174  
Phone: 630.377.4486



# RIGHT OF WAY (ROW) PERMIT APPLICATION

## ENGINEERING OFFICE

Phone 630.377.4486

Fax 630.762.6922



Whereas, I (we)

\_\_\_\_\_  
Contractor / Company Name

\_\_\_\_\_  
Name of Contact Person

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

(\_\_\_\_\_)\_\_\_\_\_  
Daytime Phone Number

(\_\_\_\_\_)\_\_\_\_\_  
Fax Number

Bonded with \_\_\_\_\_, Expiration Date \_\_\_\_\_,

hereinafter termed the applicant, request permission and authority to do certain work described herein on the Right-of-Way of the St. Charles city **street** known as: \_\_\_\_\_.

### OFFICE USE ONLY

ROW Permit Number \_\_\_\_\_

This permit hereby authorizes the applicant to perform the construction at the address described above.

The work will be completed in \_\_\_\_\_ days after the date of this permit.

Authorized Signature: \_\_\_\_\_

\_\_\_\_\_  
St. Charles City Official

\_\_\_\_\_  
Date

## RIGHT OF WAY PERMIT GUIDE

The Right of Way (ROW) includes the street and the area between the sidewalk and the curb (or edge of pavement). ROW construction activities may include: driveway or sidewalk replacement, utility service repair or any public utility construction activities. All construction activities performed by organizations other than the City and within these right of way boundaries require a ROW Permit. There is NO filing fee. Permits automatically expire within (1) one year or as noted above.

1. Before a ROW Permit can be issued, the following documents must be submitted at the time of application:
  - a. **RIGHT OF WAY (ROW) PERMIT APPLICATION.** The contractor needs to fill out this permit (or resident if not using a contractor).
  - b. **PERMIT BOND** or **PERFORMANCE BOND** in the amount of \$10,000 (City of St. Charles listed as beneficiary). This bond will assure all work is performed in accordance with Chapter 12.30 of the St. Charles Municipal Code. See example attached.
  - c. **CERTIFICATE OF LIABILITY INSURANCE** with special provision listing "City of St. Charles is additional insured". See example attached.
  - d. **NOTE:** If you are using **NON-STANDARD PAVEMENT** such as **BRICK PAVERS** or **STAMPED CONCRETE** the owner is required to complete a Non-Standard Pavement (ROW) Permit Agreement and a Covenant Running with the Land in addition to this ROW Permit Application. These forms can be obtained at the Engineering Office.
2. Applicant will be responsible for contacting J.U.L.I.E. for utility locations (1-800-892-0123).
3. All construction should be in accordance with St. Charles Municipal Code and the Illinois Department of Transportation "Standard Specifications for Road and Bridge Construction" latest edition, and all final "Supplemental Specifications" published as of the date of this permit.
4. All traffic control operations shall be in accordance with the "Illinois Manual on Uniform Traffic Control Devices," the latest Edition.
5. All documents **must** be returned to the Engineering Office (Public Works) and approved before work begins.
6. A Right of Way Permit Number will be assigned and copy of this permit returned to the applicant.

## IMPORTANT

**THE ENGINEERING OFFICE MUST BE CONTACTED FOR INSPECTION 24 HOURS IN ADVANCE  
BEFORE BITUMINOUS, CONCRETE or NON STANDARD PAVEMENT IS PLACED WITHIN  
THE RIGHT OF WAY. THANK YOU! 630.377.4486**

## DESIGN REQUIREMENTS

### **Paver Bricks**

1. Placement of paver bricks or stamped concrete require a "Non-Standard Pavement (Right-of-way) Permit Agreement (notarized) and/
2. "Covenant Running with the Land" document, which will include the legal description of the property, parcel number, address, owners signature and must be recorded with the County Recorder's Office prior to construction.

### **Streets & Roadways**

1. Drive Approaches, Bituminous: Bituminous driveways must conform to the following:
  - 2" minimum surface thickness
  - 8" compacted CA-6 stone base
2. Drive Approaches, Concrete: Concrete driveways must conform to the following:
  - 6" minimum thickness
  - 5" compacted CA-6 stone base
  - $\frac{3}{4}$ " expansion joint provided between curb and approach, and sidewalk and approach
3. Drive Approaches, Minimum Dimensions: Driveways may be a maximum of 24' in width and a minimum of 12' in width.

### **B. Excavation Within Existing Pavement (place under streets and roadways)**

1. All base and surface courses must be replaced to match existing. This includes concrete base courses with depths to match existing thickness.
2. Concrete base course shall be pinned to the existing adjacent pavement with the use of  $\frac{1}{2}$ " dowels on 18" centers.
3. Any excavation within existing pavement limits shall be complete with the use of flowable fill or CLSM (confined low strength material) up to the pavement section.

### **C. Temporary Pavement Patch (cold patch is not permitted)**

1. Flowable fill shall be placed to match the top of the aggregate base course. The remaining void shall be filled with a temporary concrete patch. A layer of visquene shall be placed in-between the flowable fill and concrete patch to permit removal without disturbance to the flowable fill. The concrete shall be removed and replaced with bituminous material prior to the **next May 1<sup>st</sup>**.

### **D. Sidewalk**

1. Sidewalks are generally located one (1) foot inside the R.O.W. All sidewalk shall conform to the following:
  - 5' minimum width along collector and major streets
  - 4' minimum width along minor streets and cul-de-sacs
  - Handicapped ramps provided at all locations where the sidewalk abuts a curb
  - $\frac{3}{4}$ " expansion joint provided at 50' intervals
  - troweled contraction joint provided at 5' intervals
  - 3" compacted CA-6 gravel base
  - 5" minimum thickness, 6" at driveway crossings
  - 4% maximum cross slope
  - 0.5% minimum cross slope

### **E. Saw Cutting Existing Curbs**

1. Curb cuts may be completed by removing the "barrier" portion of the existing curb. Approval of this method will be subject to inspection by the Engineering Office and completed at the owner's risk. Excessive spauling after saw cutting might require removal of the existing curb.

### **F. Traffic Control and Safety**

1. Any temporary road closures shall be completed with proper traffic control as mandated by Illinois Department of Transportation (IDOT).
2. The contractor shall coordinate all closures with the City of St. Charles Police Department (630-377-4435).

## **Bond Example**

**XYZ Insurance Company  
123 S. 24<sup>th</sup> Street  
Profitsville, IL 60123**

**Bond No.** \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, \_\_\_\_\_, as Principal, and XYZ Insurance Company, an Illinois Corporation with principal office at Profitsville, IL as Surety, are held and firmly bound unto City of St. Charles, IL Public Works Department, as Obligee, in the sum of Ten Thousand and 00/100 DOLLARS (\$10,000), for the payment of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly and severally, firmly by these presents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

The condition of this obligation is such, that whereas Principal is desirous of obtaining a license from City of St. Charles, IL Department of Public Works to carry on business as \_\_\_\_\_ contractor in City of St. Charles for the term of twelve months or any shorter period commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2004, and ending on the \_\_\_\_\_ day of \_\_\_\_\_, 2004.

NOW, THEREFORE, if Principal shall during the aforesaid term, faithfully observe and honestly comply with such Ordinances, Rules and Regulations, and any Amendments thereto, as require the execution of this bond, then this obligation shall become void and of no effect, otherwise to be and remain in full force and virtue.

PROVIDED, HOWEVER, that this bond may be continued from year to year by certificate executed by the Surety hereon.

\_\_\_\_\_  
Principal  
By \_\_\_\_\_

XYZ INSURANCE COMPANY

By \_\_\_\_\_  
Attorney-in-Fact

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

PRODUCER

FAX

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$								
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$												
E.L. DISEASE - EA EMPLOYEE	\$												
E.L. DISEASE - POLICY LIMIT	\$												
	<b>OTHER</b>												

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

City of St. Charles is additional insured.

(Must be on certificate)

CERTIFICATE HOLDER

ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

City of St. Charles  
 Engineering Department  
 2 East Main Street  
 St. Charles IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE